

**NOTICE:** Any person requiring accommodation to participate in or observe a public town meeting or hearing shall provide a written request for accommodation to the Town Clerk, Donna Schwartz, 7 business days in advance of the meeting or hearing.

YouTube Channel: <https://www.youtube.com/@OceanViewDE/streams>

**TOWN OF OCEAN VIEW**  
**REGULAR TOWN COUNCIL MEETING**  
**March 12, 2024 @ 3:00PM AGENDA**

1. **CALL TO ORDER / Pledge of Allegiance**
2. **ADOPTION OF AGENDA**
3. **APPROVAL OF MINUTES**
  - A. Regular Minutes from February 13, 2024
  - B. Workshop Minutes from February 27, 2024
4. **COMMUNICATIONS AND PRESENTATIONS**
5. **REPORTS**
  - A. Financial (Parks)
  - B. Public Safety (McLaughlin)
  - C. Planning, Zoning & Development (Cimino)
  - D. Town Manager (Houck)
  - E. Public Works (Houck)
  - F. Millville Volunteer Fire Company
6. **CITIZENS' PRIVILEGE ON ITEMS ON THE PREPUBLISHED AGENDA LISTED FOR DISCUSSION AND CONSIDERATION OR ITEMS SUBSEQUENTLY ADDED AT ANY TIME TO THE PREPUBLISHED AGENDA FOR DISCUSSION AND CONSIDERATION (If someone chooses to speak at the first Citizens' Privilege, s/he may not speak on the same topic at the second Citizens' Privilege.)**
7. **NEW BUSINESS**
  - A. Introduction of Ordinance(s)
    1. An Ordinance Establishing the Annual Operating Budget for Fiscal Year Ending April 30, 2025. (Parks)
    2. An Ordinance Establishing the Revision of the Capital Expenditures Budget for Fiscal Years Ending April 30, 2025-2029 (Parks)
  - B. Discussion, Consideration, and Possible Voting on Updated 2024 Reserve Study (Houck)

Synopsis: Town Council is being asked to approve the 2024 Reserve Study.

**C. Discussion, Consideration, and Possible Voting on a Recommendation FY24 Street Paving Project. (Cimino)**

Synopsis: Town Council is being asked to approve a recommendation for street paving.

**D. Discussion, Consideration, and Possible Voting on Emergency Sole Source Purchase. (Houck)**

Synopsis: Town Council is being asked to approve the purchase of transfer switches for the new generator.

**E. Discussion, Consideration, and Possible Voting on the Recommended Update to the Town Policy Manual, Section 25 Purchasing Procedures. (Parks)**

Synopsis: Town Council is being asked to approve the update purchasing policy.

**8. CITIZEN'S PRIVILEGE**

**9. EXECUTIVE SESSION for Legal advice with respect to Litigation/Personnel/Land Acquisition/Sale of Town Asset.**

**10. ADJOURNMENT**

Note: The agenda items listed may not be considered in sequence. This Agenda is subject to change to include additional items or the deletion of items including Executive Sessions, which arise at the time of the meeting. The below Rules of Order are in effect for all meetings.

Posted: March 5, 2024

**Rules of Order for Meetings (Summary)**

Each person addressing the Town Council, or any Town Commission shall identify him/herself by name and place of residence for the record and shall address all remarks to the Town Council/Town Commission as a body and not to any member thereof. Each person shall limit their remarks to the matter under discussion, shall be permitted to speak only one time on any topic, and shall be limited to (3) minutes. A written statement in lieu of or in addition to verbal comments is permissible.

No one other than a member of the Town Council/Commission, is permitted to enter discussions without the approval of the mayor/presiding officer. No members of the public are permitted to ask questions of any speaker while they are addressing the Town Council/Commission or of a Town Councilmember/Commissioner without permission from the presiding officer.

All people attending in person or participating electronically in a Town Council/Commission meeting should conduct themselves in an orderly fashion. All shall follow the direction of the mayor/presiding officer, no disruptive behavior is permitted, and electronic devices shall be silent.

Full Rules of Order can be found at [www.oceanviewde.gov](http://www.oceanviewde.gov) and are posted at Town Hall, 32 West Avenue.